



OFFICE OF THE MAYOR
CITY OF STAPLES
MINNESOTA

Dear Rental Property Owner:

By investing in rental property, you have taken on a major financial responsibility, but an equally large neighborhood responsibility as well. The care of your property should reflect the standards and greater goals of the neighborhood in which you invest and the City as a whole. Protecting properties from decline, increasing property values, and improving the quality of life are objectives for all neighborhoods in the City of Staples.

The City of Staples adopted a rental housing maintenance code on April 9th, 2019 and your property must apply for a rental housing license and pass an inspection. The inspection items are noted in the enclosed information. The purpose is to ensure everyone has a safe place to live within the City. Inspections will be completed every two years. You will need to apply for a license annually. The fee is \$40/unit.

The ordinance can be found on the City's website at staples.govoffice.com under News and Information. The ordinance is a tool to assist you in managing your rental property. Please note the property maintenance requirements and rules of conduct for occupancy. Your lease should contain specific language addressing criminal activity and problem behavior. The more clearly your tenants understand what you require of them in terms of their tenancy, the more likely you are to have a mutually beneficial relationship.

Your participation in making Staples a better place to live is crucial. We thank you for investing in our neighborhoods and helping to make the City safer and healthier. We couldn't do it without you!

For more information, please contact Diane at 218-541-5004.

Sincerely,

CITY OF STAPLES

Chris Etzler,
Mayor

Enclosures