Water & Sewer Connection Application

122 6th St NE Staples MN 56479
218-894-2550 218-894-2553 (fax)
jstrege@ci.staples.mn.us

Date Received _____
Assessments _____
Total Fee _____
Date Paid _____

PROPERTY INFORMATION			
Site Address Staples, MN 56479		Suite	Date
Property Owner	Property Owner Phone Number		

APPLICANT INFORMATION			
Applicant is: ☐ Property Owner ☐ Building Contrator ☐ Tenant ☐ Other			
Applicant's Name	Phone Number	State License #	
Company Name	Email		
Company Address	City	State	Zip

Service Type	Service Size	Service Material Used	Connection Date:
☐ Residential	Water	EXISTING NEW	
☐ Commercial		Water Pipe Material	Is this for Irrigation?
☐ Industrial	Sewer	Sewer Pipe Material	☐ YES
☐ Municipal			☐ NO

The applicant must have a GOPHER STATE ONE CALL (GSOC) ticket number assigned before work can begin. The GSOC phone no. is 1-800-252-1166, or 811; or you can go on-line at https://www.gopherstateonecall.org/. You must call 48 hours in advance of your excavation (excluding weekends and holidays).

SPECIAL PROVISIONS

1. The water and sewer service pipe shall be sized and installed in accordance with the requirements of the Minnesota Plumbing Code and City ordinances as of the date of installation.
2. Water service lines shall be Type-K copper, or an approved poly pipe.
3. A separate and individual service shall be provided for every building, except that the City Council may waive this requirement where it finds that a separate sewer for a building is impractical.
4. No splice of a water service line shall be allowed under a road surface, and there shall be no more than one splice per 70 feet.
5. Any lead water lines that are discovered during excavation will be reported to the City of Staples Public Works Director.
6. A separate Right of Way permit will be required when working in the City's road right of way. A drawing shall be submitted with the permit.

APPLICANT: PLEASE READ AND SIGN BELOW

I hereby certify that I have read and examined this document and know the same to be true and correct. I understand and agree that the work for which the permit is issued shall be performed according to applicable with standards set by the Department of Health, the Minnesota Plumbing Code, and the City of Staples. I further certify that I am the owner or the owner's authorized agent and that the proposed work is authorized by the owner. I understand that the work shall not begin until the permit is issued, that I am responsible for calling for all required inspections, and work shall be accessible for the same. This permit shall become invalid unless the work authorized is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days. I am aware that a special assessment search will be conducted, and I accept responsibility for any special assessments associated with utility service connections Additionally, I acknowledge that I must apply for utility services and pay a separate meter deposit as required.

APPLICANT'S SIGNATURE DATE SIGNED

OFFICE USE ONLY

PRE-APPROVAL: _____
NAME TITLE DATE

FINAL APPROVAL: _____
NAME TITLE DATE

METER NUMBER _____
METER MODEL _____
METER SIZE _____