

MINUTES OF THE BOARD OF COMMISSIONERS OF THE STAPLES ECONOMIC DEVELOPMENT AUTHORITY

September 25, 2018

The regular meeting of the Board of Commissioners of the Staples Economic Development Authority was called to order by President Etzler at 5:11 p.m. on Tuesday, September 25, 2018 at the Staples Police Department. Present were President Etzler and Commissioners Kolling, Lund, Johnson and Case. With Rice and Yoder marked as absent. Also present were Executive Director Melissa Radermacher, Jerel Nelsen, City Administrator, Ron Bratlie and Bryan Winkels of the SM School District and Staples World Mark Anderson.

Minutes of the August 28, 2018 meeting were reviewed. It was moved by Kolling and seconded by Case to approve the minutes as presented. Etzler, Kolling, Lund, Johnson and Case voted yes. None voted no. Carried.

Ron Bratlie, Superintendent, presented the Build 2170 project to the board and responded to a variety of questions around the intentions of the old buildings, taxable property and timeline.

Nelsen shared an update of the Community Center project, the project depends on what the school decides they are going to do.

Radermacher updated the board on the Legacy Trail expansion project. Met with Bolton and Menk to review the proposal and were able to lessen the bid from \$50k to \$40,444. Funding from Sourcewell in the amount of \$33K has been approved and received so far, with an approval from Compeer in the amount of \$1500 for a total of approved \$34,500. Additional applications have been submitted or will be submitted when open to the Initiative Foundation in the amount of \$5,000, Sourcewell SPP for \$2,500 and SMACF for \$2,000. If all applications are approved we will have funding in the amount of \$44K which would allow the addition of a drone flight to the project.

Due to timing of work needing to start and grant approvals, Radermacher requested that the SEDA cover the difference of approximately \$6,000 with the anticipation that additional grants will be approved and offset the difference. A motion by Johnson, second by Kolling to approve the request and cover the difference of approximately \$6,000. Etzler, Kolling, Lund, Johnson and Case voted yes. None voted no. Carried.

Case made a motion, seconded by Kolling to accept the Compeer Grant in the amount of \$1500 to be used for the Legacy Trail Feasibility Study. Etzler, Kolling, Lund, Johnson and Case voted yes. None voted no. Carried.

Radermacher shared an update on discussions with STEP in regards to sale of the Baby Steps location from the SEDA. Met with STEP on Thursday July 30th to identify potential sale price and terms.

Nelsen and Radermacher shared an update on the current development projects including Casey's gas station which plans to open in September 28-29 with a grand opening. Dokken/Gagnon professional/medical building the eye clinic plans to start operating in new building October 15th, with the dental clinic opening later and the Cardinal Pines apartments which are on schedule.

Radermacher shared an update on Paint the Town stating that 4 of the 6 homes are complete with the last two scheduled for Sept. 26th and October 3rd. Will start planning the celebration in October.

Radermacher shared on a variety of potential projects that are in the works including a counseling center that is considering adding location in Staples. A potential business interested in building in the industrial park would be looking at possibly 5 acres w/ new 5000 sq. ft. building, they are currently working on the business plan. If that project moves forward Radermacher is considering creating 4- 5 acre shovel ready lots using BDPI grant through DEED.

The Batcher Building is back on the horizon. The owner has new plans created by her architect and has set up meetings with the preservation office, fresco painter, contractor and architect.

Johnson shared an update on Yellow Ribbon, with Todd County potentially becoming a Yellow Ribbon county. She requested to be added to the next agenda to share the work that is happening.

A motion was made by Kolling and seconded by Case to adjourn the meeting at 6:49 p.m.

Melissa Radermacher, Secretary