

MINUTES OF THE BOARD OF COMMISSIONERS OF THE STAPLES ECONOMIC DEVELOPMENT AUTHORITY

October 23, 2018

The regular meeting of the Board of Commissioners of the Staples Economic Development Authority was called to order by President Etzler at 5:07 p.m. on Tuesday, October 23, 2018 at the Staples Police Department. Present were President Etzler and Commissioners Kolling, Johnson, Rice, Yoder and Case. With Lund marked as absent. Also present were Executive Director Melissa Radermacher, Jerel Nelsen, City Administrator and Staples World Mark Anderson.

Minutes of the September 25, 2018 meeting were reviewed. It was moved by Kolling and seconded by Johnson to approve the minutes as presented. Etzler, Kolling, Johnson, Rice, Yoder and Case voted yes. None voted no. Carried.

Johnson presented on the Beyond the Yellow Ribbon program, a Minnesota-specific “purple” program that fills gaps between service member and family support programs.

Radermacher shared an update on discussions with STEP in regards to sale of the Baby Steps location from the SEDA. There is a proposal for both sale price and loan structure. A motion was made by Yoder and seconded by Kolling to schedule the Public Hearing for Sale of EDA owned property for November 27th at 5:00pm. Etzler, Kolling, Johnson, Rice, Yoder and Case voted yes. None voted no. Carried.

Radermacher informed the board that the furnace in Unit C of the Industrial Building needs to be replaced. The expense for the new furnace will be approx. \$8,500.

Rice made a motion, seconded by Johnson to accept a grant from the Initiative Foundation in the amount of \$3000 to be used for the Legacy Trail Feasibility Study. Etzler, Kolling, Johnson, Rice, Yoder and Case voted yes. None voted no. Carried.

Case made a motion, seconded by Yoder to accept approve a sponsorship in the amount of \$1,000 to the Initiative Foundation. Etzler, Kolling, Johnson, Rice, Yoder and Case voted yes. None voted no. Carried.

Radermacher shared a draft version of the comprehensive plan coffee table book for review, the board is requested to have all comments and changes submitted by October 31st.

Radermacher shared an update on Paint the Town stating that all 6 homes are complete. The celebration is scheduled for November 14th at Timbers starting at 5:30.

Nelsen shared an update of the school facilities and community center projects. The school district has settled the lawsuit and is able to commence with plans.

Radermacher shared on a variety of potential projects that are in the works including a counseling center that is considering adding location in Staples. BRE program with Wadena County, Shovel Ready Designation – DEED application, attending Brownfields Redevelopment Conference, LEAP Marketing/Tourism Marketing, CVN Network Nov. 30th. Broadband Todd County, exploring Daycare options with CLC and Economic Alliance meeting in Nov., exploring utilizing Buxton for attraction of commercial, toured a Hog Farm Tour with Chris and Al, attending R5 Summit Sourcewell – Wed. 24th. Marketing – Joining EDAM, the MN Marketing Partnership, CVN Network and shared info on Sourcewell Non-Profit programs. The Batcher Building is still moving forward. The owner has new plans created by her architect and has set up meetings with the preservation office, fresco painter, contractor and architect.

A motion was made by Kolling and seconded by Rice to adjourn the meeting.

Melissa Radermacher, Secretary