

MINUTES OF THE BOARD OF COMMISSIONERS OF THE STAPLES ECONOMIC DEVELOPMENT AUTHORITY

January 23, 2017

The regular meeting of the Board of Commissioners of the Staples Economic Development Authority was called to order by President Etzler at 5:21 p.m. on Tuesday, January 23, 2018 at the Staples Police Station Conference Room. Present were President Etzler and Commissioners Case, Johnson, Lund and Kolling. With Rice and Yoder marked as absent. Also present were Executive Director Melissa Radermacher, Staples City Administrator Jerel Nelsen and Staples World Mark Anderson.

Minutes of the December 26, 2017 meeting were reviewed. It was moved by Kolling and seconded by Johnson to approve the minutes as presented. Etzler, Case, Johnson, Kolling and Lund voted yes. None voted no. Carried.

A motion was made by Johnson to approve the purchase of parcel numbers 20-361-0110 and 20-361-0120 from United Hospital District for the price of \$45,000 to be re-sold to Staples Multi Family LLC to develop a 38-unit market-rate apartment housing complex, Lund seconded the motion. Etzler, Case, Johnson, Kolling and Lund voted yes. None voted no. Carried.

A motion was made by Johnson and seconded by Kolling to approve resolution EDA-9, to schedule a public hearing on the sale of EDA owned land to Staples Multi Family, LLC on February 27, 2018 at 5:00pm. For the purpose of constructing multifamily housing in the City of Staples. Etzler, Case, Johnson, Kolling and Lund voted yes. None voted no. Carried.

An update was shared by Nelsen on the Caseys gas station development, a closing date is scheduled for February 9th for all property owners. Project will break ground in the spring.

Radermacher shared an update on the tourism marketing efforts. The 2018 tourism marketing budget will be approximately \$14,619, total revd was 15,388.74, and city retains 5% admin fees with an assumption that the 2019 budget will likely double that amount. The City Council appointed three representatives to the overseeing board and LEAP will appoint four representatives at their next meeting on Friday January 26th. Once the members are appointed the first board meeting will be set up. Hopefully for February 2018.

Radermacher shared an update on the City's Comprehensive Planning project. NJPA, our consultant, are in process of writing the full plan and will likely have a draft available in March.

Radermacher shared an update regarding the Good Life project. The filming process is complete, DRAFT videos have been reviewed and edits and additions are being made. Final videos should be available in February or early March.

Radermacher updated the Board on several other projects/programs that are in the works, including community center, still in communication with CMHP on possible project and GiANT Leadership Training opportunities.

OPEN FORUM: Lund shared an update on the School District including the facilities discussions. A board position is open as Dave Hoemberg resigned, so they are accepting applications for an appointment till the end of the year. The board has narrowed their options to one new school k-12, two schools a high school and elementary both in Staples or two schools a high school in Staples and elementary in Motley.

A motion was made by Kolling and seconded by Case to adjourn the meeting at 5:55 p.m.

Melissa Radermacher, Secretary