

MINUTES OF THE BOARD OF COMMISSIONERS OF THE STAPLES ECONOMIC DEVELOPMENT AUTHORITY

February 25, 2020

The regular meeting of the Board of Commissioners of the Staples Economic Development Authority was called to order by President Etzler at 5:06 p.m. on Tuesday, February 25, 2020 at the Staples Police Department. Present were President Etzler and Commissioners Benson, Rice, Johnson and Case. With Commissioners Yoder and Tappe marked as absent. Also present were Executive Director Melissa Radermacher, City Administrator Jerel Nelsen, Central Lakes College Dean, Adam Hayashi and Staples World, Mark Anderson.

Minutes of the January 25, 2020 meeting were reviewed. It was moved by Benson and seconded by Rice on to approve the minutes as presented. Etzler, Benson, Rice, Johnson and Case voted yes. None voted no. Carried.

A motion by Johnson, seconded by Case to recommend to the City Council appointment of Steve Gertkin of First International Bank to fill the retail/commercial position on the board. Etzler, Benson, Rice, Johnson and Case voted yes. None voted no. Carried.

A motion by Case, seconded by Johnson to approve advertising in the Spring Issue of IQ Magazine for a total cost to the SEDA of \$500.00. Etzler, Benson, Rice, Johnson and Case voted yes. None voted no. Carried.

A motion by Johnson, seconded by Rice to approve a donation to the CEC Conference in the amount of \$750.00. Etzler, Benson, Rice, Johnson and Case voted yes. None voted no. Carried.

A motion by Johnson, seconded by Rice to approve submitting an application to the SMACF to support the match of the childcare initiative. Etzler, Benson, Rice, Johnson and Case voted yes. None voted no. Carried.

Radermacher shared an update of the Batcher Building project. The BBOH made the Governor's proposal for bonding. The Economic Impact Analysis complete and shows that construction should generate 21.8M while the operations are anticipated to generate 1.7M Annually through tourism. The article from the Star Tribune came out on January 5th on the front page of the Sunday paper. Radermacher is working through creation of the Non-profit, including board creation, Bylaws and Articles of Incorporation. Next steps include starting the Capital Fundraising Campaign. Radermacher will be meeting with Louis Crombie, Pete Stauber's staff, to discuss Federal funding options.

Radermacher shared an update on the Child Care project. The next community meeting on March 12th 2-4pm at Sourcewell.

Radermacher shared an update on the Welcoming Communities project. The next meeting will be held on April 9th at City Hall.

Radermacher shared an update on the Shovel Ready application. The process is nearly complete, just waiting on the Threatened and Endangered Species (DNR and FWS) report and we should be ready to complete the certification.

Radermacher shared additional activities including discussions the retail board position vacancy, Tourism Marketing and participation in the MN Housing Finance Agency meeting in regards to Staples success of attraction of housing.

Johnson shared an update of activities that SWS and Yellow Ribbon are working on the community in regards to a variety of 5k opportunities. There will be a military and veteran exchange held at Camp Ripley on April 8th.

Hayashi shared an update of activities happening at CLC. There will also be an open house on March 26th from 3-6om held at both campuses.

A motion by Rice, seconded by Johnson to adjourn the meeting at 5:47 pm.

Melissa Radermacher, Secretary