

# MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA

August 11, 2020

The regular meeting of the Staples City Council was called to order by Mayor Etzler at 8:01 p.m. on Tuesday, August 11, 2020 at City Hall. Present were Mayor Etzler, City Council Members Case, Johnson, Murray and Theurer. Miles and Toepper were absent. Also present were City Administrator Nelsen, Public Works Director Grabe, Economic Development Director Radermacher and other interested parties.

Motion by Theurer and second by Case to approve the agenda as presented. Case, Etzler, Johnson, Murray and Theurer voted yes. None voted no. Motion passed.

Motion by Case and second by Murray to approve the consent calendar consisting of minutes from City Council Meeting on July 28, 2020 and payment of bills as presented. Case, Etzler, Johnson, Murray and Theurer voted yes. None voted no. Motion passed.

<u>List of Bills</u>	<u>August 11, 2020</u>
Amaril Uniform Co.	270.64
Amazon Business	121.95
Arvig	335.56
AW Research	295.60
Axon Enterprises Inc.	1,529.50
Bolton & Menk	33,929.50
Border States Electric	166.10
Brown, Krueger & Vancura	2,268.00
Colliers Funding LLC	13,531.82
Contact Radio	360.20
Core & Main	930.00
Employee Relations	8.00
Fastenal Co.	16.57
Gary's Diesel	134.05
Giza Plumbing & Heating	57.21
Gopher State One Call	112.15
H & R Electric	317.42
Hawkins	2,196.46
Hollco	1,307.31
Ideal Construction	696.00
Jason Anderson	7.50
Jesse Umland	7.50
John's Lawn Care	810.00
JT Services	1,089.86
Locators & Supplies	243.78
Long Prairie Sanitation	1,885.98
Magney Constructions	984,969.50
Maria de Jose	357.00
McGold Inc.	24.00
Minnesota Energy	19.69
Minnesota Petroleum	109.00
MMUA	200.00
Motorola Solutions Inc.	26,646.18
Municode	1,200.29

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Napa Auto Parts	278.26
Northdale Oil Inc.	18,842.24
Nyhus Chevrolet/Buick	1,053.95
Olsons' Custom Farm	164.37
Perham Linen	28.63
Quill	39.20
RF Backflow	3,079.20
Staples Ace Hardware	1,645.69
Staples True Value	218.17
Staples Veterinary Clinic	255.00
Staples Water & Light	13,625.75
Staples World	917.15
Tina Aroworade (energy rebate)	25.00
Todd Wadena Electric	3,401.64
Tower Pizza	64.52
TransUnion	100.00
USA BlueBook	1,480.33
US Bank	14,251.25
West Central Telephone	726.44
Wex Bank	1,079.70
Ziegler	508.15
<b>TOTAL</b>	<b>1,137,938.96</b>
Jason Anderson	300.60
Joel Lingenfelter	105.22
Ron Case	55.80
Bren Davis	727.47
Chris Goff	308.98
Jeremy Pape	429.05
Ryan Walwick	332.97
Matt Doss	478.13
Carter LaPointe	1,008.00
Larry Sheldon	1,008.00
Doug Vukelich	546.00
Norah Anderson	126.00
Lacey Aguirre	1,137.87
Jack Benson	256.25
Jackson Berg	174.25
Amanda Carter	320.00
Adriana Dickey	497.50
Devon Isenberg	320.31
Christopher Moench	51.25
Adam Oberlander	519.26
Libby O'Neil	351.50
Kevin Robben	1,234.40
Aften Robinson	407.50
Ava Schneider	116.31
<b>TOTAL</b>	<b>10,812.62</b>

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City Administrator Nelsen presented the proposed policy to re-assess tax forfeit property that is sold to private ownership by the County.

Motion by Theurer and second by Johnson to adopt Resolution 1808 policy to re-establish special assessments after a tax forfeit lot is sold. Etzler, Johnson, Murray and Theurer voted yes. Case voted no. Motion passed.

City Administrator Nelsen presented a request to allocate the \$223,911 in CARES Act Funding that was distributed by the State. The criteria are necessary due to COVID-19, not accounted for in the most recent budget and incurred between March 1, 2020 and November 15, 2020. Any remaining funds would be sent to Todd County.

Motion by Johnson and second by Murray to adopt Resolution 1809 allocating Coronavirus Aid, Relief and Economic Security Act Funds (known as CARES Act Funds) to Local Government Activities. Case, Etzler, Johnson, Murray and Theurer voted yes. None voted no. Motion passed.

Economic Development Director Radermacher reviewed the Staples Economic Development Authority minutes of July 28, 2020.

Public Works Director Grabe reviewed the Public Works Commission minutes of August 4, 2020.

City Administrator Nelsen reviewed the Planning and Zoning Commission minutes of August 6, 2020.

Councilmember Case asked what the regulations are for golf carts.

City Administrator Nelsen updated the Council on COVID-19 related matters and various projects.

Motion by Murray and second by Theurer to adjourn at 8:55 p.m. Case, Etzler, Johnson, Murray and Theurer voted yes. None voted no. Motion passed.



Chris Etzler, Mayor



Jerel Nelsen, City Administrator