

# MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA

July 28, 2020

The regular meeting of the Staples City Council was called to order by Mayor Etzler at 7:00 p.m. on Tuesday, July 28, 2020 at City Hall. Present were Mayor Etzler, City Council Members Case, Johnson, Miles, Murray and Theurer. Toepper was absent. Also present were City Administrator Nelsen, Public Works Director Grabe and other interested parties.

Motion by Theurer and second by Case to approve the agenda as presented. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

Motion by Murray and second by Johnson to approve the consent calendar consisting of minutes from City Council Meeting on July 14, 2020 and payment of bills as presented. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

<u>List of Bills</u>	<u>July 28, 2020</u>
Alex Air Apparatus, Inc.	409.16
Allegra	855.00
Alvina Schmidt	100.00
Amazon	1,097.37
ASAP, LLC	250.00
AW Research	1,035.69
Border States Electric	346.35
Braun Intertec	4,128.00
Brenda Carlson	200.00
Central Building Supply	10.74
Commercial Bag & Supply	1,788.00
Core & Main	270.08
CTC	1,062.67
Dean Tire Service	90.00
DGR Engineering	3,141.50
Fleet Services	1,451.10
Floor to Ceiling Drywall	1,200.00
Gary's Diesel	419.31
H & R Electric of Staples	824.42
Hawkins	2,323.37
Hillyard	14.96
Ideal Construction	22,695.98
JT Services	799.26
Leaf River Ag Service	1,002.30
LMH Embroidery	86.00
Locators & Supplies	719.46
Marco Technologies	433.20
Maria de Jose	540.75
McGold, Inc.	36.00
Minnesota Energy	767.74
Minnesota Pump Works	4,245.00
MMUA	3,532.50
Moss & Barnett	1,551.50
Northland Fire Protection	140.00

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Rahn's Oil & Propane	1,501.59
Rasinski Total Door Service	250.00
SCR	1,302.49
Shred It	146.81
Sportsman's Plumbing, Heating & Air	5,364.16
Stantec	3,634.00
Staples Alliance Church	100.00
Staples Express	796.40
Staples True Value	35.61
Steve Gaugert	92.00
Stuart Irby Electric	781.16
Tactical Products & Services	1,963.00
Tactical Solutions	102.00
Wayne's Electric of Staples	75.00
Wex Bank	137.56
Widseth Smith Nolting & Assoc.	1,992.50
<b>TOTAL</b>	<b>75,841.69</b>
Steve Gaugert	226.88
Josiah Fuhrman	231.00
Matthew Doss	343.13
Carter LaPointe	930.00
Larry Sheldon	918.00
Doug Vukelich	564.00
Lacey Aguirre	1,149.98
Jack Benson	475.00
Jackson Berg	293.01
Adriana Dickey	253.03
Devon Isenberg	712.38
Adam Oberlander	51.25
Libby O'Neil	358.63
Kevin Robben	1,234.40
Ava Schneider	395.32
<b>TOTAL</b>	<b>8,136.01</b>

Haley Piotrowski and Dan Huebsch from Community Concern for Youth Program provided an annual update.

Motion by Miles and second by Case to adopt Resolution 1807 Support for Community Concern for Youth Program. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

City Administrator Nelsen presented a request to remove assessments from parcel 38-0046000 in the amounts of \$232.99 for public nuisance and \$452.61 for 1996 street and utility assessment. After Council discussion the consensus was to develop a broader policy to address the process for all tax forfeit sales.

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Motion by Miles and second by Theurer to table the request to remove assessments from parcel 38-0046000 to the next regular Council meeting. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

Motion by Theurer and second by Case to change the start time for the August 11<sup>th</sup> Council meeting to 8:01 p.m. due to the Primary Election. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

Motion by Miles and second by Case to set a special Council meeting on August 17<sup>th</sup> at 5:00 p.m. to review the proposed 2021 Budget. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

City Administrator Nelsen reviewed the proposed 2021-2025 Capital Improvement Plan.

Motion by Miles second by Theurer to set a public hearing on August 25<sup>th</sup> to review the 2021-2025 Capital Improvement Plan. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

Motion by Miles and second by Theurer to not waive the monetary limits on statutory tort liability for insurance coverage. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

Public Works Director Grabe reviewed the Public Works Commission minutes of July 14, 2020.

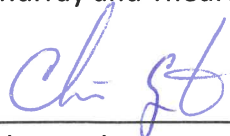
City Administrator Nelsen reviewed the Parks and Recreation Advisory Board minutes of July 14, 2020.

Motion by Case and second by Murray to approve the Staples Amateur Baseball Association 2020 Park use Agreement. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

Councilmember Johnson stated Ruby's Pantry is holding an event on August 4<sup>th</sup> and Second Harvest Food Shelf is holding an event on August 12<sup>th</sup>.

City Administrator Nelsen updated the Council on COVID-19 related matters and various projects.

Motion by Miles and second by Murray to adjourn at 8:01 p.m. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

  
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Chris Etzler, Mayor

  
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Jerel Nelsen, City Administrator