

# MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA

June 9, 2020

The regular meeting of the Staples City Council was called to order by Mayor Etzler at 7:00 p.m. on Tuesday, June 9, 2020 at City Hall. Present were Mayor Etzler, City Council Members Case, Johnson, Miles, Murray and Theurer. Toepfer was absent. Also present were City Administrator Nelsen, Economic Development Director Radermacher, Public Works Director Grabe, City Clerk Archer and other parties.

Motion by Theurer and second by Case to approve the agenda as presented. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

Motion by Case and second by Murray to approve the consent calendar consisting of minutes from City Council Meeting on May 26, 2020 and payment of bills as presented. Mayor Etzler abstained from payment of bills. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

<u>List of Bills</u>	<u>June 9, 2020</u>
Alex Air Apparatus	879.00
Amazon Business	1,382.93
American Door Works	147.00
Arvig	333.48
AW Research	1,548.00
Bolton & Menk	16,805.25
Border States Electric	661.07
Bouson Enterprises	7,500.00
Brown, Kruger & Vancura	2,706.00
Central Applicators	716.02
Central Building Supply	46.39
Chem Dry of the Lakes II	1,100.00
Ernie's	47.88
Ferrellgas	12.89
F.I.R.E.	600.00
First International Bank	703.29
Fleet Services	1,499.47
Frontier Precision	5,368.25
Gary's Diesel	3,086.53
Gopher State One Call	60.75
H & R Electric	86.50
Hawkins	3,441.34
Hollco	585.38
Ives Family LLC	63,975.13
J & J Solutions, LLC	650.00
John's Lawn Care	400.00
JT Services	91.61
Locators & Supplies	304.83
Long Prairie Sanitation	1,455.42
Magney Construction	366,022.90
Marco	367.16
Maria de Jose	315.00
Mars Supply	215.03
Minnesota Dept. of Commerce	569.48

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Minnesota Petroleum Service	109.00
Minnesota Public Facilities Authority	91,026.27
Napa Auto Parts	6.78
Olsons' Custom Farm	380.71
Prairie View Apartments	12,368.95
Reese Plumbing, Heating & AC	45.00
Sadusky Renovations	873.90
Scott's Southtown	208.78
SCR	987.00
Sourcewell	480.00
Southside Mini Mart	33.50
Staples Ace Hardware	1,244.11
Staples Rotary	1,000.00
Staples Townhomes LLC	28,891.27
Staples True Value	116.07
Staples Water & Light	13,222.99
Staples World	305.91
Stuart Irby	48.65
Thelen Heating & Roofing	174,995.00
Todd County Auditor/Treasurer	528.50
Todd Wadena Electric	2,111.53
TransUnion Risk	100.00
USA BlueBook	468.16
Wex Bank	708.05
<b>TOTAL</b>	<b>813,944.11</b>
Tony Evans	129.87
Steve Gaugert	330.00
Ron Case	39.60
Bren Davis	66.60
Chris Goff	199.19
Jeremy Pape	35.55
Ryan Walwick	534.81
Josiah Fuhrman	231.00
Scott Braith	1,900.00
Matt Doss	220.00
Carter LaPointe	517.50
Larry Sheldon	552.00
Doug Vukelich	536.75
Lacey Aguirre	1,020.86
Jack Benson	330.56
Jackson Berg	102.50
Devon Isenberg	640.03
Libby O'Neil	77.63
Kevin Robben	1,203.54
Ava Schneider	76.13
<b>TOTAL</b>	<b>8,744.12</b>

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City Administrator Nelsen reviewed the Front Street vacation request.

Motion by Theurer and second by Johnson to approve Ordinance 529 street vacation of Front Street adjacent to parcel 38-0052200. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.

City Administrator Nelsen presented the request to provide a credit for on sale liquor licenses during the time they were unable to open due to COVID-19 Executive Orders.

Motion by Case and second by Theurer to provide a 50% credit to on-sale liquor businesses that are re-opening and were issued an on sale liquor license for 2020-21. The motion was amended by Theurer to include the business must be in good standing with the City. Case approved amendment. Case, Etzler, Johnson, Murray and Theurer voted yes. Miles voted no. Motion passed.

Public Works Director Grabe reviewed the Public Works Commission minutes from June 2, 2020.

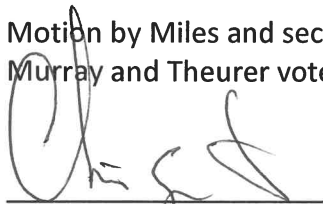
Economic Development Director Radermacher reviewed the Staples Economic Development Authority minutes from May 26, 2020 and distributed the SEDA annual report to Council.

City Administrator Nelsen stated Governor issued Executive Order 20-74 that provides restricted re-opening opportunities for the Community Center.

Councilmember Johnson stated a free food donation program will take place on June 10<sup>th</sup> from 4 to 6 p.m. at the old Motley Middle School site.

City Administrator Nelsen updated the Council on ongoing projects.

Motion by Miles and second by Murray to adjourn at 7:41 p.m. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Motion passed.



Chris Etzler, Mayor



Diane Archer, City Clerk