

# MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA

May 12, 2020

The regular meeting of the Staples City Council was called to order by Mayor Etzler at 7:00 pm on Tuesday, May 12, 2020. Present were Mayor Etzler, City Council Members Case, Johnson, Miles, Murray, Theurer and Toepper. Also present were City Administrator Nelsen, Public Works Director Grabe and City Clerk Archer (by phone).

Motion by Theurer and second by Case to approve the agenda as presented. Case, Etzler, Johnson, Miles, Murray, Theurer and Toepper voted yes. None voted no. Carried.

Motion by Theurer and second by Case to approve the consent calendar including the City Council Minutes from April 28, 2020 and payment of bills. Mayor Etzler abstained from payment of bills. Case, Etzler, Johnson, Miles, Murray, Theurer and Toepper voted yes. None voted no. Carried.

<u>List of Bills</u>	<u>May 12, 2020</u>
Amazon Business	431.35
Arvig	333.48
AW Research	241.20
Border States Electric	1,654.95
Brown, Krueger & Vancura	2,028.00
CDW Government	664.60
Central Building Supply	24.97
Core & Main	200.00
Dougherty Funding	13,531.82
Enberg Logging	3,210.00
F.I.R.E.	650.00
First International Bank (visa)	10,823.91
Gary's Diesel	500.85
Gopher State One Call	112.15
H & R Electric of Staples	625.60
Hawkins	3,475.45
Hillyard	145.77
Hollco	373.69
Ideal Construction	2,205.00
Initiative Foundation	5,000.00
Jesse Umland (reimbursement)	8.34
JT Services	687.20
Lawson Products	396.99
Long Prairie Sanitation	1,078.68
Magney Construction	258,939.60
Marco	50.25
Maria de Jose	315.00
McGold, Inc.	54.00
Minnesota Petroleum Services	566.58
Napa Auto Parts	566.03
Nyhus Chevrolet/Buick	65.87
Pemberton Law	12.00
Quill	155.38

**MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA**

**May 12, 2020**

<u>List of Bills</u>	<u>May 12, 2020</u>
R&H Painting	10,906.00
Sacred Heart Area School (refund)	60.00
SEH, Inc.	8,175.00
Staples Ace Hardware	1,053.37
Staples True Value	43.11
Staples Water & Light	14,507.63
Staples World	919.76
Staples Veterinary Clinic	180.00
Todd Wadena Electric Cooperative	1,902.19
TransUnion	100.00
USA BlueBook	73.87
US Bank	1,000.00
Wex Bank	552.65
<b>TOTAL</b>	<b>348,602.29</b>
Ron Case	45.00
Bren Davis	39.60
Chris Goff	82.80
Jeremy Pape	64.80
Ryan Walwick	45.00
Jason Anderson	325.65
Joel Lingenfelter	341.97
Jesse Umland	325.65
Lacey Aguirre	1,137.87
Kevin Robben	1,118.68
<b>TOTAL</b>	<b>3,527.02</b>

A public hearing was held to consider vacation of Front Street adjacent to parcel 38-0052200. Lindy XXXXX was present to answer any questions. The remainder of Front Street on that block was vacated in 1901. If the Council approves moving forward, an Ordinance will be considered at the next Council meeting to memorialize the action.

Public hearing was closed.

Council agreed to move forward with the vacation request.

City Administrator Nelsen stated the City received a request from Mark Bounds at Local Legends to provide a credit or refund for the period of time liquor was not able to be sold. The discussion applies to all the liquor license holders. The current stay at home order is set to expire at midnight on May 17<sup>rd</sup>.

Councilmember Miles asked which fund would be impacted by the loss in revenue. City Administrator Nelsen responded it would be the General Fund.

Councilmember Case asked if a business would get a credit even if they did not open again. City Administrator Nelsen stated staff would recommend that only if they were in good standing with all other bills due the City.

# MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA

May 12, 2020

Motion by Theurer and second by Miles to table the liquor license credit request until the circumstances have changed for bars. Case, Etzler, Johnson, Miles, Murray, Theurer and Toepper voted yes. None voted no. Carried.

Motion by Murray and second by Case to approve request for a gambling permit from Knights of Columbus to conduct a raffle event on August 23, 2020. Case, Etzler, Johnson, Murray, Theurer and Toepper voted yes. Miles voted no. Carried.

Motion by Miles and second by Toepper to approve Resolution 1801 Supporting Fire Department Grant Submission to Sourcewell for the Innovative Grant entitled "NFPA 1962 Fire Department Hose Testing" in the amount of \$7,800. Case, Etzler, Johnson, Miles, Murray, Theurer and Toepper voted yes. None voted no. Carried.

Mayor Etzler presented the Staples Economic Development Authority minutes of April 28, 2020.

Public Works Director Grabe presented the Public Works Commission minutes of May 5, 2020.

City Administrator Nelsen provided an update on City actions related to COVID-19.

City Administrator Nelsen provided an update of ongoing projects.

City Administrator Nelsen asked Council for feedback on the potential sale of several parcels of land the City owns.

Councilmember Case said we could list with a Real Estate agent and sell for a market price.

Councilmember Case asked if anyone has heard if the State is going to reduce local government aid. City Administrator Nelsen has not seen anything related to this and that Governor Walz is a strong supporter of LGA.

Councilmember Case stated Lakefield passed a Resolution that their City would not interfere if a business would like to open. He said that we are in a different situation than larger Cities in that if we lose a business, it is felt more profoundly. He thinks business should be able to open and let people make their own choices.

City Administrator Nelsen stated he heard that Cities could lose local government aid if it deviates from the Governor's Executive Orders.

Mayor Etzler said the Council could send a letter to the Governor to encourage thinking of rural Minnesota differently.

Councilmember Johnson would agree with sending a letter.

**MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA**

**May 12, 2020**

Councilmember Toepper agrees with the letter also. He would not agree to ignore what the Governor's Executive Order states.

Councilmember Theurer stated we do not want to encourage a larger surge than we currently have.

Councilmember Murray stated we should communicate with our Representatives also.

Motion by Miles and second by Murray to adjourn at 8:06 p.m. Case, Etzler, Johnson, Miles, Murray, Theurer and Toepper voted yes. None voted no. Carried.

Approved:



Chris Etzler  
Mayor

Attest:



Diane Archer  
City Clerk