

MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA

December 11, 2018

The regular meeting of the Staples City Council was called to order by Mayor Etzler at 7:00 p.m. on Tuesday, December 11, 2018 at City Hall. Present were Mayor Etzler, City Council Members Case, Fisher, Johnson, Miles, Murray and Theurer. None were absent. Also present were City Administrator Nelsen, Police Chief Birkholtz, Parks and Recreation Director Jasmer, Economic Development Director Radermacher, Public Works Director Bendorf, City Clerk Archer and other interested parties.

It was moved by Miles and seconded by Theurer to approve the agenda as presented. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Miles and seconded by Murray to approve the consent calendar items consisting of minutes from the previous meeting and payment of the bills presented. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. Mayor Etzler abstained from vote on payment of bills. None voted no. Carried.

<u>List of Bills</u>	<u>December 11, 2018</u>
ABM Equipment	282.03
American Red Cross	288.00
Aqua-Pure	3,450.00
Arvig	253.73
AT&T	924.97
Auto Owners Insurance	183.61
Auto Value Staples	63.31
AW Research	566.40
Bolton & Menk	4,634.50
Border States	293.70
Brown, Krueger & Vancura	1,878.00
Busker Concrete	1,325.00
Central Building Supply	57.64
Charter Communications	69.98
City of Minneapolis	162.90
Conduent	1,850.62
Doug Bendorf (mileage reimbursement)	81.75
Dougherty	13,531.82
Ferguson Waterworks	477.98
F.I.R.E.	1,200.00
First International/ Visa	3,804.71
Gary's Diesel	459.90
Giza	728.44
Gopher State One Call	12.15
Grainger	82.56
Hawkins	1,357.48
Hollco	525.85
Jerel Nelsen (mileage reimbursement)	140.61
JT Services	1,868.67
Jake's Bikes	695.00
Kyra Ladd	3,000.00
Locators & Supplies	144.39
Long Prairie Sanitation	846.55

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Maria de Jose	500.00
Marjon Printers	126.00
Melissa Radermacher (mileage reimbursement)	201.65
Minnesota Energy	3,032.44
MN Dept. of Commerce	677.26
MSCIC	250.00
Napa Auto Parts	1,527.01
Northdale Oil	1,499.86
Perham Linen	25.75
Quill	129.50
Railroad Management Co.	2,293.18
RecSupply	36.36
Shred-It	135.26
Staples Ace Hardware	712.24
Staples Express	448.09
Staples True Value	7.99
Staples Water & Light	15,493.25
Staples Veterinary Clinic	220.00
Staples World	515.60
State Treasurer's Office	20.00
Todd County Attorney	40.00
Todd County Auditor-Treasurer	121.00
Todd Wadena Electric Cooperative	2,245.61
Tower Pizza	54.21
TransUnion	25.00
USA BlueBook	250.88
Verizon	236.08
Wadena County Auditor's	1,920.00
Wex Bank	1,108.04
TOTAL	79,094.51
Scott Braith	1,800.00
Darren Holst	370.00
Jeremy Reeck	370.00
Wayne Storry	185.00
Scott Yungbauer	1,025.00
Delavan Cole	793.84
Steve Gaugert	925.68
Clyde Mertens	80.98
Ron Case	252.30
Chris Goff	778.80
Jeremy Pape	461.90
Ryan Walwick	831.60
Josiah Fuhrman	361.00
Josh Pesta	143.60
Blake Petrich	403.88
Jacob Weishair	197.45

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Lacey Aguirre	1,181.25
Jack Benson	305.75
Jackson Berg	147.55
Dominic Hamann	149.58
Jorie Ihme	147.25
Josh Lombard	163.88
Kay Martin	93.58
Kevin Robben	1,095.90
Nancy Roth	13.44
Trevor Rudenick	112.52
Lili Schneider	438.52
TOTAL	12,830.25

Mayor Etzler opened the public hearing for the 2019 Budget and Property Tax Levy. There were no members of the public at the meeting.

City Administrator Nelsen discussed highlights of the 2019 proposed final budget. The proposed tax levy is reduced from \$1,070,292 at the preliminary levy to \$1,039,262. It is anticipated this levy will result in a decrease in the City portion of the property tax rate.

It was moved by Theurer and seconded by Miles to approve Resolution No. 1751 adopting the 2018 property tax levy collectible in 2019 in the amount of \$1,039,262. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Miles and seconded by Murray to adopt the 2019 Annual Operating Budget as presented. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

City Administrator Nelsen reviewed the proposed 2019 part time and seasonal staff wages.

Councilmember Johnson stated she thought the Lifeguard and Water Safety Instructor hourly rate seems low for the area. City Administrator Nelsen responded it is an increase of 50 cents per hour from current year and is above minimum wage.

It was moved by Murray and seconded by Miles to approve 2019 Part Time and Seasonal Hourly Rates as presented. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Etzler and seconded by Fisher to approve the 2019 Tobacco Licenses as presented. Case, Etzler, Fisher, Johnson, Murray and Theurer voted yes. Miles voted no. Carried.

Councilmember Johnson stated we should look at tobacco policies in the next year.

Councilmember Theurer stated the federal government is looking at new laws currently and we should review those changes.

It was moved by Miles and seconded by Theurer to approve Resolution 1752 designating polling location for 2019. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

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It was moved by Miles and seconded by Murray to approve Like Nu pawnbroker license for 2019. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Miles and seconded by Murray to cancel the December 25th Council Meeting with authorization to pay bills as necessary. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

Economic Development Director Radermacher reviewed the minutes of the Staples Economic Development Authority meeting of November 27, 2018.

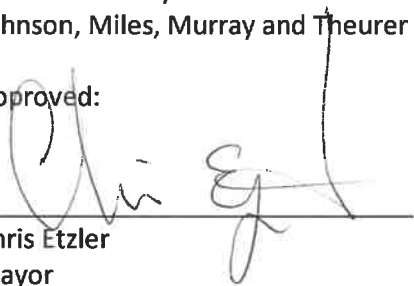
Economic Development Director Radermacher reviewed the minutes of the Tourism Marketing Board meeting of November 16, 2018

Councilmember Johnson stated a group of Girl Scouts will attend the January 22nd meeting.

City Administrator Nelsen updated the Council on various projects.


It was moved by Miles and seconded by Murray to adjourn the meeting at 7:47 p.m. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

Approved:



Chris Etzler
Mayor

Attest:



Diane Archer
City Clerk