

MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA

August 14, 2018

The regular meeting of the Staples City Council was called to order by Mayor Etzler at 8:01 p.m. on Tuesday, August 14, 2018 at City Hall. Present were Mayor Etzler, City Council Members Case, Fisher, Johnson, Miles, Murray and Theurer. Also present were City Administrator Nelsen, Police Chief Birkholtz, Public Works Director Bendorf, Parks and Recreation Director Jasmer and other interested parties.

It was moved by Miles and seconded by Theurer to approve the agenda as presented. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Case and seconded by Fisher to approve the consent calendar items consisting of the minutes from the previous meeting and payment of the bills presented. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

<u>List of Bills</u>	<u>August 14, 2018</u>
AMEE Central	788.00
American Door Works	304.75
Arvig	378.91
AT&T	979.32
Auto Value	77.79
AW Research	1,311.00
Bolton & Menk	3,312.50
Border States Electric	353.98
Brown, Krueger & Vancura	2,324.00
Central Building Supply	39.49
Central McGowan	1,135.83
Charter Communications	69.98
City of Minneapolis	140.40
Coalition of Greater MN Cities	260.00
Conduent	1,842.00
Core & Main	363.13
Creative Forms & Concepts	3,306.46
CTC	989.42
D&J Services	870.00
Dakota Mailing	181.64
Dean's Tire Service	60.00
Dougherty Funding LLC	13,531.82
Emergency Apparatus Maint.	76.89
Fastenal	442.78
First International Bank/ Visa	1,830.91
Giza Plumbing & Heating	74.95
Gopher State One Call	107.45
Graymont	4,667.34
Hach	703.97
Hawkins	2,973.87
Hengel Ready Mix & Construction	160.00
Hillyard	602.99
Hollco	1,803.82
Ideal Construction	4,634.00
John's Lawn Care	1,200.00
Jon's Family Foods	66.59
Lakewood	39.00
Levi Oldenburg (energy rebate)	250.00

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Long Prairie Sanitation	1,821.47
Marco	378.12
Maria de Jose	410.00
McGold	38.50
Mercedes Harris (mileage reimbursement)	40.34
Minnesota Energy	563.48
Minnesota Petroleum Service	32.70
Minnesota Pump Works	3,796.00
Mitch's Fuel System	1,118.00
MN Independent Petroleum Service	366.02
Northland Fire Protection	566.00
Office Depot	187.45
Pemberton Law	82.00
Perham Linen	25.75
Prairie View Apartments (TIF Pymt)	13,736.41
Quill	186.29
Rachel Johnson (mileage reimbursement)	202.74
SCR	940.00
Shred It	135.26
Sound Communications	185.00
Sourcwell formerly NJPA	480.00
South Side Mini Mart	145.04
Staples Ace Hardware	426.51
Staples Motley Area Community Foundation	250.00
Staples Precision Metalcraft	25.00
Staples Square Apartments (TIF Pymt)	3,667.10
Staples True Value	393.35
Staples Veterinary Clinic	246.00
Staples Water & Light	13,038.54
Staples World	1,142.40
Stuart Irby	7,157.19
Sunshine Filters of Pinellas, Inc.	146.70
Tactical Solutions	145.00
TDS	53.17
Todd County Development Corp.	1,000.00
Todd County Public Works	5,000.00
Todd Wadena Electric	3,699.80
Tower Pizza	54.21
TransUnion	25.00
USA BlueBook	1,032.95
Verizon Wireless	236.08
Visa	80.16
WEX Bank	1,505.05
TOTAL	117,015.67
Ron Case	982.40
Chris Goff	75.60
Jeremy Pape	64.80
Ryan Walwick	595.05
Josiah Fuhrman	209.00

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Blake Petrich	753.90
Jacob Weishair	206.43
Steve Gaugert	212.14
Matthew Doss	792.00
Carter Lapoint	1,237.50
Larry Sheldon	1,221.00
Doug Vukelich	1,336.50
Lacey Aguirre	1,592.44
Jack Benson	144.88
Jackson Berg	390.28
Toni Brings	684.30
Kari Erickson	570.71
Alicia Goltz	225.75
Dominic Hamann	555.70
Jenessa Iverson	59.13
Dylan Jasmer	1,306.50
Josh Lombard	192.38
Adam Oberlander	397.78
Kevin Robben	1,559.55
Nancy Roth	40.32
Trevor Rudenick	455.63
Lili Schneider	305.23
Debbie Strassburg	228.00
Emily Veronen	713.70
TOTAL	17,108.60

A public hearing was called to consider the 2019 to 2023 Capital Improvement Plan. No member of the public was present to comment. It was moved by Theurer and seconded by Miles to approve the 2019 to 2023 Capital Improvement Plan. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Murray and seconded by Johnson to approve the following requests from the Staples-Motley Chamber of Commerce for Railroad Days on August 24th and 25th:

Friday, August 24th

- Close 3rd St NE from Hwy 10 to 2nd Ave and the City parking lot at the corner of Hwy 10/3rd St NE for car show kick-off party at Twisted Sisters
- Allow outside liquor sales at Twisted Sister from 4-8 pm
- Close the airport at 9 pm for a fireworks display at 9:30 pm

Saturday, August 25th

- Close portions of 8th St NE, Prairie Ave, 4th St NE and 3rd St NE for the Railroad Days Dash (5k Run/Walk) beginning at 8 am
- Close 4th St NE from 2nd Ave to Hwy 10 from 7 am to 8 pm for vendor booths and patio games (First International crosswalk to Hwy 10 will remain open until 12 pm for bank customers)
- Close the City parking lot, corner of 2nd Ave and 5th St NE from 9 am to 3 pm for a Penny Auction held by the Congregational Church
- Close 3rd St NE from Pleasant Ave to Dower Ave and Centennial Dr from 2 pm to 6:30 pm for parade line up

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- Close 4th St NE from Dower Ave to 3rd Ave NE, 3rd Ave NE from 4th St NE to 5th St NE, 5th St NE from 3rd Ave NE to Dower Ave, Dower Ave from 5th St NE to 3rd St NE from 4 to 6:30 pm for the parade
- Allow Chamber of Commerce beer garden on 2nd Ave NE in front of American Family Insurance from 11 am to 6 pm.

Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Murray and seconded by Johnson to approve request from the Wahoo Valley Chapter of MN Deer Hunters Association to conduct a raffle at Timberlake Lodge on October 13, 2018. Case, Etzler, Fisher, Johnson, Murray and Theurer voted yes. Miles voted no. Carried.

It was moved by Murray and seconded by Johnson to approve request from the Sacred Heart Catholic Church to conduct bingo and a raffle at Sacred Heart Catholic School on October 28, 2018. Case, Etzler, Fisher, Johnson, Murray and Theurer voted yes. Miles voted no. Carried.

Public Works Director Bendorf reviewed the minutes of the Public Works Commission meeting on August 7th.

It was moved by Theurer and seconded by Miles to approve a budget amendment to increase the Water Fund capital outlay by \$40,000 to complete water main replacement on Minnesota Avenue from Roosevelt to Cleveland. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

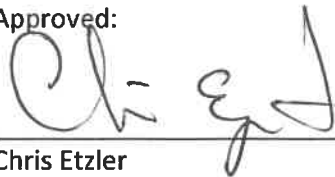
It was moved by Miles and seconded by Johnson to support ZEF Energy, Inc. and Open Access Technology International, Inc grant proposals to Minnesota Pollution Control Agency for a rapid car charging station. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

Mayor Etzler reviewed the minutes of the Staples Economic Development Authority meeting of July 24th.

City Administrator Nelsen updated the Council on various projects.

It was moved by Miles and seconded by Murray to adjourn the meeting at 8:51 p.m. Case, Etzler, Fisher, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

Approved:



Chris Etzler
Mayor

Attest:



Jerel Nelsen
City Administrator