

# MINUTES OF THE PROCEEDINGS OF CITY COUNCIL OF STAPLES, MINNESOTA

July 10, 2018

The regular meeting of the Staples City Council was called to order by Mayor Etzler at 7:00 p.m. on Tuesday, July 10, 2018 at City Hall. Present were Mayor Etzler, City Council Members Case, Miles, Murray, Theurer and Johnson. Councilmember Fisher was absent. Also present were City Administrator Nelsen, Economic Development Director Radermacher, Public Works Director Bendorf, Parks and Recreation Director Jasmer, City Clerk Archer and other interested parties.

It was moved by Miles and seconded by Theurer to approve the agenda as presented. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Theurer and seconded by Miles to approve the consent calendar items consisting of the minutes from the previous meeting and payment of the bills presented. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

<u>List of Bills</u>	<u>July 10, 2018</u>
American Red Cross	35.00
Arvig	356.70
Auto Value	359.38
AW Research	465.40
BCA	270.00
Bolton & Menk	2,195.00
Border States Electric	6,337.90
Brown, Krueger & Vancura	754.00
BSN Sports	100.00
Central Applicators	1,270.50
City of Minneapolis	141.30
D & J Services	550.00
Diane Archer (reimbursements)	48.12
Dougherty Funding	13,531.82
Electric Motor Service	1,338.00
Emergency Apparatus Maintenance	179.05
First International/Visa	3,840.80
Giza Plumbing & Heating	193.77
Gopher State One Call	45.90
Graham Refrigeration	201.10
Grainger	233.17
Hach Co.	245.44
Hawkins	10.00
Hengel Ready Mix & Construction	9,300.00
Holden Electric	499.10
Hollco	1,572.26
Ideal Construction	4,981.25
Jon's Family Foods	71.24
JT Services	266.29
KEPRS	65.98
Locators & Supplies	197.25
Long Prairies Sanitation	1,509.95
Maria de Jose	350.00
Mayer, Porter & Nelson	14,000.00
McGold	27.50
Minnesota Dept. of Labor & Industry	500.08
MMUA	3,162.50

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NAPA Auto Parts	255.67
Olsons' Custom Farm	163.55
Perham Linen	25.75
RF Backflow	562.00
Sadusky Renovations	9,076.87
Scott's Southtown	150.00
South Side Mini Mart	125.01
Staples Ace Hardware	633.17
Staples True Value	548.02
Staples Veterinary Clinic	162.00
Staples Water & Light	13,156.60
Staples World	151.60
Stuart Irby Electric	12.51
Therma-Stor LLC	170.29
Todd Wadena Electric	3,373.91
Tower Pizza	54.21
TransUnion	25.00
US Bank CM-9790	116,659.38
US Bank CM-9690	1,000.00
Verizon	236.08
Visa	260.04
Wex Bank	2,725.78
Williams Floral & Nursery	191.94
<b>TOTAL</b>	<b>218,925.13</b>
Fire Department	5,186.85
Ron Case	46.80
Chris Goff	73.80
Jeremy Pape	267.40
Ryan Walwick	568.00
Josiah Fuhrman	418.00
Josh Pesta	269.25
Blake Petrich	188.48
Tony Evans	162.00
Steve Gaugert	719.92
Bruce Grondahl	237.84
Joel Lingenfelter	93.68
Clyde Mertens	80.98
Matthew Doss	484.00
Carter Lapoint	599.50
Kris Ryan	896.00
Larry Sheldon	792.00
Doug Vukelich	792.00
Lacey Aguirre	675.75
Jackson Berg	213.33
Kari Erickson	303.42
Alicia Goltz	209.63
Dominic Hamann	99.75
Jenessa Iverson	353.89

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Dylan Jasmer	598.75
Adam Oberlander	103.60
Kevin Robben	1,131.03
Trevor Rudenick	212.25
Lili Schneider	118.59
Sara VanDenheuvel	285.12
Emily Veronen	196.94
<b>TOTAL</b>	<b>16,378.55</b>

It was moved by Case and seconded by Johnson to change the start time for the Council meeting on August 14, 2018 to 8:01 p.m. due to the Primary Election. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Theurer and seconded by Case to approve the 2018 School Resource Officer Agreement with Central Lakes College for the 2018-2019 School Year. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Murray and seconded by Johnson to approve the 2018 School Resource Officer Agreement with Independent School District 2170 for the 2018-2019 School Year. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

Public Works Director Bendorf reviewed the minutes of the Public Works Commission meeting of July 10, 2018.

Council member Murray asked when the estimated cost for the Wastewater Treatment Plant construction will be known. City Administrator Nelsen responded the current estimate is at \$8.46 million.

It was moved by Miles and seconded by Theurer to set a Public Hearing for the Wastewater Treatment Plant Facility Plan Amendment 2 on July 24, 2018 at 7:05 p.m. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

Economic Development Director Radermacher reviewed the minutes of the Staples Economic Development Authority meeting of June 26, 2018.

Economic Development Director Radermacher reviewed the minutes of the Marketing Tourism Board meeting of June 22, 2018.

Parks and Recreation Director Jasmer reviewed the minutes of the Parks & Recreation Advisory Board meeting of June 26, 2018.

It was moved by Miles and seconded by Johnson to approve the Park Use Agreement with Staples Softball League. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

It was moved by Miles and seconded by Johnson to approve the Park Use Agreement with Staples Amateur Baseball Association (SABA). The motion was amended to waive the fees for 2018 given that SABA maintains the in-field. Case, Johnson, Miles, Murray and Theurer voted yes. None voted no. Etzler abstained. Carried.

Councilmember Case stated the dumpsters at Dower Lake were overflowing this past weekend. Parks and Recreation Director Jasmer explained the site was missed by the Hauler last week due to July 4<sup>th</sup> Holiday.

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Councilmember Theurer and Miles requested an item be added to the next agenda to consider moving the start time of the Council meeting to 5:30 p.m.

Councilmember Theurer appreciates that mowing is occurring within a timely manner.


Councilmember Johnson asked for an update on the sidewalk article and on how the free lunch program was received at the Community Center.

Al Kolling thanked the Council for waiving the fee for the Staples Amateur Baseball Association. He appreciates the support from the City.

City Administrator Nelsen updated the Council on various projects.

It was moved by Miles and seconded by Murray to adjourn the meeting at 7:57 p.m. Case, Etzler, Johnson, Miles, Murray and Theurer voted yes. None voted no. Carried.

Approved:

  
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Chris Etzler  
Mayor

Attest:

  
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Diane Archer  
City Clerk